

**Dolores Watershed Resilient Forest Collaborative
Operating Principles and Protocols
December 2019**

Purpose

The purpose of the Dolores Watershed Resilient Forest (DWRF) Collaborative is to bring entities and individuals together to work in a collaborative fashion to implement programs and take actions that support the Collaborative’s stated mission which is: *“To promote forest, community, and watershed resilience through collaboration.”*

Participation

Participation in DWRF is open to anyone in the community. DWRF is inclusive and represents diverse perspectives. Differing points of view are treated with respect. Any individual or entity may join DWRF, and will become stakeholders subject to these principles.

Committees and Work Groups

DWRF utilizes committees and work groups for leadership, information gathering and working purposes. Committees and work groups can be delegated to make decisions on behalf of the collaborative. The following exist at this time:

Name	Role/Purpose	Participation
Coordinating Committee	The role of the Coordinating Committee is to lead and coordinate the Collaborative and provide strategic direction. The Coordinating Committee is responsible for the DWRF strategic plan, governance and finance activities of the Collaborative and will work with the DWRF Coordinator to ensure accountability toward resulting work plans and programs.	Open to all participating stakeholders in the Collaborative and will follow this process: 1. Standing/open solicitation to stakeholders for interest. 2. Interested stakeholders must be significant/consistent participants in the stakeholder group to be considered. 3. Ultimately the Coordinating Committee will decide who can join the committee – ensuring a balanced group that adequately represents the diversity of interests represented at the stakeholder group. 4. No more that twelve people will serve on the Coordinating Committee at any given time.
Outreach and Education Committee	Open to all stakeholders. Responsible for providing overall strategy and oversight to DWRF outreach and education activities. Including the development and coordinating implementation of an outreach and education plan.	Open to all stakeholders who are interested.
Science Committee	Under development	Under development
Wood	Open to all stakeholders.	Open to all stakeholders who are interested.

Products Industry Working Group	Responsible for developing the goals/metrics for the success of the forest products/timber industry program.	
Wildfire Risk Reduction Framework Group	Open to all stakeholders. Responsible for developing the Wildfire Risk Reduction Framework.	Open to all stakeholders who are interested.

Decision Making

Under development.

Stakeholder Responsibilities/Expectations

1. Stakeholder will strive to support the above stated mission.
2. Each stakeholder is committed to participating in collaborative dialogue that builds trust, striving for agreement on issues, program direction, recommendations, and other matters of joint interest.
3. Stakeholders will be responsible for their own decisions or actions and will not be responsible for the actions of other stakeholders or of DWRF.
4. Stakeholders will only speak for themselves and their respective entities, not for other members of the group or for the group as a whole, unless they are responsible to communicate on behalf of DWRF through endorsed outreach or education activities.
5. Stakeholders are encouraged, but not required, to provide input, contribute funding, provide resources, and to serve as project sponsors and liaisons within their community and with respect to their respective constituencies on topics and activities that support the DWRF mission.
6. Each stakeholder will strive to support DWRF decisions, recommendations, and activities made cooperatively with other stakeholders. Notwithstanding this goal, it is understood that all stakeholders may not support every decision, recommendation or activity of the DWRF.
7. Stakeholders are encouraged to refer media representatives to the public meeting agendas and meeting summaries. General media inquiries can be referred to the DWRF Coordinator, Danny Margoles.
8. Stakeholders will disclose any conflicts of interests, or issues that may be perceived as a conflict of interest.

Ground Rules/Meeting Agreements

- Participate with the facilitator/presenter and other participants
 - Read materials prior to meetings and be prepared
 - Speak up (volume)
 - Ask questions, share experiences and introduce ideas
 - Avoid side conversations
- Show respect for others’ input and opinions
 - Listen
 - Consider opinions of others

- No idea is a bad idea
 - Tough on ideas, easy on people
- Show respect for others' time
 - Honor time limits
 - Avoid repeating things that already have been said by others
- Minimize interruptions (agree on rules for cell phones, breaks)
- Take responsibility for own learning/participation

Public Meetings

Meetings are open to the public; information will be posted to the DWRF website. Stakeholders are welcome to publicly share meeting announcements.

Documentation

Agendas will be posted on the DWRF website. Notes will be documented in the form of action items and major decision points. These will be emailed to stakeholders and posted on the DWRF website.

Stakeholders

For a current list of stakeholders, please contact the DWRF Collaborative Coordinator, Danny Margoles.